

# MINUTES OF THE WARREN-WAUKEGAN FIRE PROTECTION DISTRICT

## GURNEE STATION #2

Wednesday January 21, 2015

President DeRuntz called the meeting to the Board of Trustees of the Warren-Waukegan Fire Protection District to order at 7:30 p.m.

**Roll Call:** Attendance as noted.

Trustees Present: Phil DeRuntz, Martin Klauber and Brian Wattleworth.

Other Officials: Meganne Trela and Brian J. O'Connor of Ottosen, Britz, Kelly Cooper, Gilbert & DiNolfo

Others Present: John Kavanagh, Deputy Chief, Gurnee Fire Department  
Beverly S. Shannon, Recording Secretary

**Public Comment:** Ms. Trela announced she had accepted a new position and was no longer with Ottosen Britz Kelly Cooper Gilbert & DiNolfo. Ms. Trela introduced Mr. O'Connor who, with Karl Ottosen, will serve as the Board's legal counsel and attend Board meetings. The Board collectively expressed their appreciation and gratitude to Ms. Trela for her diligent service to the Board and District.

**Approval of Minutes:** Trustee Wattleworth made a motion to approve the November 19, 2014, meeting minutes as submitted. Trustee Klauber seconded the motion. A voice vote was taken. All in favor, motion carried 3/0.

## **REPORTS**

**President's Report:** President DeRuntz reported that the past two months had been very busy.

He thanked the board for the opportunity to attend training provided by Homeland Security to become a Force Multiplier. It was hosted by a task for put together by the State's Attorneys' Office to address the heroin epidemic in Lake County. President DeRuntz demonstrated a kit that contains syringes which when injected into a person overdosing on an opiate such as heroin would nullify the effect of the drug.

A second training, sponsored by the American Red Cross, resulted in a certificate in AED/CPR. President DeRuntz demonstrated a kit which included facemasks sized for adults and children. The training was more detailed than regular civilian CPR training

and included mouth to mouth technique as well as the depth and timing of compressions necessary to resuscitate a person in distress.

President DeRuntz stated that he had received a report from Chief Friedl regarding the number of incoming calls and a comparison of 2013 to 2014. Overall call volume has increased reflecting an increase in the comfort of residents of Lake County to call for assistance.

President DeRuntz stated that he had received the PMA Market Outlook report from Courtney Rios. Included in the report was information on an organization that had been falsely representing themselves.

President DeRuntz received and Economic Interest Statement from Carla Wyckoff, County Clerk, and will check it for accuracy. Attorney O'Connor added that the Clerk needed to be advised of any changes by 2/1/15 and statements would need to be filed by 5/1/15.

President DeRuntz attended a training sponsored by the DEA/ISP. It provided information regarding trends in drug usage in Illinois and included the fact that synthetic drugs, manufactured overseas, are being sold under familiar street names. This is a serious problem.

President DeRuntz raised the issue of the dangerous intersection at Washington Blvd. and Hunt Club Rd. He has been asked if the Board would consider purchasing lighted wands for the two crossing guards at a price of \$35.00 each.

President DeRuntz stated that his appearance alongside Attorney Trela in front of Judge Winters regarding the tax objection case went well. Attorney Trela will provide more details in her report.

**Treasurer's Report:** Trustee Klauber distributed and presented the Treasurer's report.

Trustee Klauber reported that the beginning and ending balances were 5.3 and 6.7 million dollars respectively. Two payments were made to the Village of Gurnee (Village) and 2 million dollars was sent to PMA. PMA now pays the Village directly.

Trustee Klauber suggested that the account at 1<sup>st</sup> Mid West Bank be closed as he can no longer have the maintenance fees reversed. This would leave 2 active accounts, Illinois Funds and PMA. All payments would be issued through the Illinois Funds account. President DeRuntz made a motion to authorize the closing of the 1<sup>st</sup> Mid West account. Trustee Wattleworth seconded the motion. A roll call vote was taken.

AYES: DeRuntz, Klauber and Wattleworth

NAYS: none Motion Carried 3/0.



President DeRuntz made a motion to approve investments as presented. Trustee Wattleworth seconded the motion. A roll call vote was taken.

AYES: DeRuntz, Klauber and Wattleworth      NAYS: none Motion Carried 3/0.

Trustee Klauber noted that the use of SNI to provide a recording secretary for Board meetings resulted in a savings of \$40.00. Training, legal, accounting fees were noted as expenditures as well as the upcoming payment to the Village. Transportation arrangements were discussed regarding training at the Northern Alliance of Fire Protection District Annual Conference in Lombard on 2/7/15.

Trustee Wattleworth made motion to approve expenditures as presented. Trustee Klauber seconded. A roll call vote was taken.

AYES: DeRuntz, Klauber and Wattleworth      NAYS: none Motion Carried 3/0.

#### **Secretary's Report:**

Trustee Wattleworth stated he would like the website formatted so the field can be populated easily. President DeRuntz asked if Trustee Wattleworth could be in touch with Stacy, who is assisting with the website pro bono, regarding this matter.

#### **Fire Chief's Report:**

Deputy Fire Chief Kavanagh reported in 2014 the Gurnee fire Department received 5959 calls in 2014 which is an increase of 400 and most ever received.

Deputy Fire Chief Kavanagh reported that there had been no holiday based fires reported this past season; clothes dryer related calls are now the leading concern.

Deputy Kavanagh reported that Chief Friedl is in Florida picking up the new pumper truck. Delivery will be in February and in put into service in March. President DeRuntz noted that all pumper trucks are now foam producing.

Deputy Kavanagh reported that 39 breathing air packs and 39 bottle/mask apparatus are being provided by grants from Homeland Security. Homeland Security is providing 90% of the cost with The Village providing the remaining 10%. This equipment will be available May 1, 2015 replacing the 2002 equipment currently in use. The provision of new equipment has positively affected the morale of the firefighters.

President DeRuntz noted the upcoming purchase of a new ambulance in the 2015-16 billing cycle and a new ladder truck in the 2016-17 cycles. Deputy Kavanagh stated that the life cycles of an ambulance and ladder truck respectively is 8 and 16 years.

#### **Attorney's Report:**

Ms. Trela reported that the deadline to file a motion to dismiss in the tax objection case is 1/27/15.

Mr. Powers, new attorney for the opposition, requested Village of Gurnee agreements going back to 2010. Ms. Trela provided Mr. Powers the documents. Mr. Powers has not, as yet read the agreements. President DeRuntz will make it clear to Judge Winters that Attorney Powers has not acted in a timely manner. Mr. Joe Miller, a colleague of Ms. Trela's will be taking over this case for WWFPD. President DeRuntz requested that Mr. Miller call him. Ms. Trela stated that Mr. Miller will be in contact with Mr. Powers prior to the 1/27/15 deadline.

### OLD BUSINESS

Ambulance Billing Complaints: None

Discussion of Annexations: None

### NEW BUSINESS

A copy of the schedule for Warren-Waukegan Board of Trustee meetings was distributed. Meetings will be the third Wednesday every other month. The schedule will be sent to Lake County upon approval. President DeRuntz made a motion to approve the calendar as presented. Trustee Wattleworth seconded the motion. A voice vote was taken.

AYES: DeRuntz, Klauber and Wattleworth

NAYS: none Motion Carried 3/0.

President DeRuntz opened the floor for any budget issues. It was agreed that proposing the budget in March for May approval was the most efficient format. Ms. Trela stated that the ambulance bid specs needed to be included in the budget. Deputy Kavanagh stated that because the 2<sup>nd</sup> ambulance was ordered within two years of the 1<sup>st</sup>, the cost of the ambulance is identical. The District will write a check to the Village and the Village will write check to the Fire Service making sure that ownership is recorded correctly and efficiently.

Closed Session: None

Next Meeting: The next meeting of the Warren-Waukegan Fire Protection District is scheduled for March 18, 2015.

Adjournment: Having no further business to come before the Board, Trustee Wattleworth made a motion to adjourn at 8:12 p.m. President DeRuntz seconded the motion.

AYES: DeRuntz, Klauber and Wattleworth

NAYS: none Motion Carried 3/0.

  
Secretary of WWFPD

3/18/15  
Date minutes approved