

MINUTES OF THE WARREN-WAUKEGAN FIRE PROTECTION DISTRICT

GURNEE STATION #2

Wednesday July 19, 2017

President DeRuntz called the meeting of the Board of Trustees of the Warren-Waukegan Fire Protection District to order at 6:02 p.m.

Trustees Present: Phil DeRuntz and Brian Wattleworth and Martin Klauber

Other Officials Present: Karl Ottosen of Ottosen, Britz, Kelly Cooper, Gilbert & DiNolfo, Ltd.,
Chief Kavanagh and former Chief Friedl

Via Conference Call: Beverly S. Shannon, Recording Secretary

Election of Officers: Deferred until September 2017 Board Meeting

Public Comment: None

Approval of Minutes: Trustee Klauber made a motion to approve the May 17, 2017 meeting minutes as submitted. Trustee Wattleworth seconded the motion. A voice vote was taken. All in favor, motion carried 3/0.

REPORTS

President's Report:

This is a very special meeting. Many have shown up to honor and celebrate the retirement of Chief Friedl. President DeRuntz started the celebration by sharing his thoughts about Chief Friedl. President DeRuntz noted that The Chief is the epitome of "character in action". He stated that there are four words that characterize Chief Friedl: Honor, Duty, Loyalty and Courage. He noted that Chief Friedl has been a constant partner with the WWFPD in striving to build the department and helping the department achieve its current high standards.

Trustee Klauber also wanted to thank the Chief for his service and noted that he had had personally experienced the Chief's professionalism and is grateful for the years Chief Friedl has served all of us in this community.

Trustee Wattleworth added that Chief had started his career in 1972 and joined the Gurnee Fire Department in 1996. His rise through the ranks included many accolades and awards which can be seen on the WWFPD website wwfpd.org. Chief Friedl has been dedicated to the education and

protection of our community and we have all been fortunate to have benefitted from his unwavering commitment.

Karl Ottosen wanted to thank Chief Friedl on behalf of his law firm for the Chief's cooperation through the years and especially his help improving cooperation with neighboring fire departments and fire districts.

Many people had gathered to congratulate Chief Friedl on his wonderful career. Mrs. Friedl was given flowers and a plaque was presented by the Trustees of the WWFPD commemorating Chief Friedl's honorable and esteemed service. The Warren Township Supervisor mentioned how the Chief was known to cut through bureaucracy to serve the greater good and Mr. George Bridges from the Milwaukee Fire Department thanked Chief Friedl for being a role model and, "a Fire Chief we can look up to and emulate". The Chief was presented with many mementos, but most noteworthy was the attendance. A great many friends and co-workers were on hand to share how Chief Friedl had impacted their lives and careers. Many praised his fairness and approachability as well as his steady leadership and friendship. There is no doubt that Chief will be missed. Thank you for your years of service Chief Friedl and best of everything in the future!!!

INTERMISSION FOR CAKE

President's Report: (cont.):

Annexation and Homestead Exemption notices were handed over to Mr. Ottosen.

Treasurer's Report:

Trustee Klauber stated that the WWFPD has just under 6M. There are two BMO Harris accounts, a checking and a money market account that is returning over 1% interest. 2M will be transferred to the PMA account this week. Trustee Klauber also wanted to clarify that the Bank of America account referenced at the last meeting is a collateral account and the funds should not have been listed with the assets.

The insurance premiums have been paid and all policies are up to date. There was no disruption in coverage.

Trustee Wattleworth made a motion to accept the Treasurer's Report. Trustee Klauber seconded the motion. A roll call was taken:

Ayes: 3 Nays: 0 Motion carried: 3/0

Trustee Klauber next presented a Statement of Expenditures.

<u>Proposed Expenditures</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
Ideal Insurance	7/19/17	Insurance	\$7901.00
Phillip DeRuntz	7/19/17	Training & Expenses	\$652.15
Ottosen, Britz Kelly Gilbert	7/19/17	Legal	\$3543.20

Dam, Snell & Taveirne	7/19/17	Accounting	\$1035.00
PBS	7/19/17	Paramedic Billing	\$4019.38
Village of Gurnee	7/19/17	Fire & Ambulance	\$743,866.75
Idea Works	7/19/17	Website	\$135.00
Martin Klauber	7/19/17	Supplies	\$114.89
Total			\$761,267.37

Trustee Wattleworth made a motion to accept the Statement of Expenditures as presented. President DeRuntz seconded the motion. A roll call was taken:

Ayes: 3 Nays: 0 Motion carried 3/0

Secretary's Report:

Trustee Wattleworth believes that sending an audio file along with the Recording Secretary listening to the board meeting in real time should be fine.

President DeRuntz wanted to thank Trustee Wattleworth for his efforts over the past few months in handling issues as they have come and for his collaboration with Ideaworks and their work on the website especially the posting of Chief Friedl's many accomplishments to commemorate his retirement.

Fire Chief's Report:

Chief Kavanagh stated that the heavy rains and accompanying flash floods have resulted in the personnel from Station #1 working out of the police station since last Wednesday. They expect to be back in Station #1 later tonight or tomorrow morning. The Chief noted that the Station was not flooded, but the roads leading in and out of the Station were flooded forcing them to share facilities with the police department.

Randal City, Park City and Wildwood experienced flash floods during the recent rains and 10-15 rescues were performed in those areas.

Chief reported that a new Command Vehicle will be in service soon and the Heavy Rescue Squad was in service during the recent flooding.

Chief Kavanagh stated that a new ambulance will arrive in the next few weeks. The addition of the 5th ambulance will allow the department to have 4 ambulances in service granting some leeway if an ambulance is down for repairs. Two of the ambulances will be stationed at Station #2 and three will be located at Station #1. The average lifespan of an ambulance is 8 years with the ability to rotate ambulances it is hoped that the ambulances will last 10 years.

Chief Kavanagh hopes to show off all of the new vehicles at the next board meeting.

President DeRuntz commented that what was once a rare occurrence (the flooding out of Station#1) seems to be happening more frequently and believes that it is unacceptable for a Fire House to be abandoned during a disaster. The police department was previously located in a flood area and President DeRuntz feels that The Village should look into solutions to keep all Fire Houses functional during these disasters. President DeRuntz is concerned about the impact having to abandon Station #1 has on the services the WWFPD provides.

Chief Kavanagh explained that Station #1 is in great shape and it costs no money to move in the police basement. It would be difficult to move such a large facility and working out of the police department, though inconvenient, is a learning experience and the fire department makes it work.

Trustee Klauber thanked the Chief for his efforts in these recent extreme circumstances.

Trustee Wattleworth asked if watercraft had been used in many rescues and the Chief responded that the heavy rescue squad did include watercraft and they had been deployed including 12-15 flash flood rescues.

Attorney's Report:

Mr. Ottosen stated that he believes Mr. O'Connor will return by the next meeting.

Mr. Ottosen noted that there are no actions General Assembly in Springfield that concerned the WWFPD at this time.

Mr. Ottosen was not able to locate the information Mr. O'Connor was to provide for this meeting, but he will send it to President DeRuntz who will forward it to Mr. Taveirne.

Old Business:

- a. Ambulance Billing complaints:
President DeRuntz directed a resident's request to the Director of Finance for the Village of Gurnee which is in line with the new protocol.
- b. Annexations: None

New Business:

- a. Proposed CY2017 Levy Determination
Assuming nothing changes in the Assembly we are at 2.1% CPI from last year.
- b. Dam, Snell & Taveirne 2017 Audit Engagement Letter

President DeRuntz made a motion to accept the letter of engagement from Dam, Snell & Taveirne for work on the 2017 audit. Trustee Klauber seconded the motion. A roll call was taken:

Ayes: 3

Nays: 0

Motion carried: 3/0

- c. Insurance Premiums were approved. Retroactive to June 1, 2017

President DeRuntz made a motion to approve the policies for Property, Casualty and Accident retroactive to June 1, 2017. Trustee Klauber seconded the motion. A roll call was taken:

Ayes: 3

Nays: 0

Motion carried: 3/0

d. Current and Planned Residential Construction with the WWFPD.

President DeRuntz noted the projected increase in residential construction concentrated along Washington St., in Gages Lake on 120 and in the Hunt Club Rd. area and proposed that it should be examined focusing on new and approved (future) construction going back to January 2016. He requested that Chief Friedl do the research and including population and demographic changes. President DeRuntz believes that it is important that the WWFPD is proactive in forecasting the need for future services.

Trustee Klauber made a motion to approve the proposal. Trustee Wattleworth seconded the motion. A roll call was taken:

Ayes: 3

Nays: 0

Motion carried: 3/0

Closed Session: None

Items for July 19, 2017 meeting agenda:

Levy Determination

The 2017 Audit from Dam, Snell & Taveirne.

The Election of Officers

Adjournment:

Having no further business to come before the Board, Trustee Wattleworth made a motion to adjourn the meeting at 7:26 PM. President DeRuntz seconded the motion.

Ayes: 3

Nays: 0

Motion carried 3/0



Brian Wattleworth
Secretary, Board of Trustees
Warren-Waukegan Fire Protection District

9/20/17
Date minutes approved