

MINUTES OF THE WARREN-WAUKEGAN FIRE PROTECTION DISTRICT
MEETING OF THE BOARD OF TRUSTEES
GURNEE STATION #2

Wednesday, May 20, 2015

President DeRuntz called the meeting to the Board of Trustees of the Warren-Waukegan Fire Protection District to order at 7:30 p.m.

Roll Call: Attendance as noted.

Trustee Present: Phil DeRuntz, Martin Klauber and Brian Wattleworth

Other Officials: Brian J. O'Connor of Ottosen, Britz, Kelly Cooper, Gilbert & DiNolfo

Others Present: Fred Friedl, Fire Chief, Gurnee Fire Department
Barb Meister, Recording Secretary

Reappointment of Trustee and Oath of Office: Brian O'Connor conducted the presentation of reappointing trustee Brian K. Wattleworth as secretary and administered the oath of office.

Election of Officers: President DeRuntz motioned to have an Election of Officers. Trustee Klauber seconded the motion. President DeRuntz will like to continue as president of Warren-Waukegan Fire Protection District. Trustee Klauber will like to proceed as treasurer. President DeRuntz motioned to have President DeRuntz continue as president, Trustee Klauber to continue as treasurer and Trustee Wattleworth to continue as secretary. A voice was taken. All in favor, motion carried 3/0.

PUBLIC HEARING ON FISCAL YEAR 2015-2016 BUDGET AND APPROPRIATIONS ORDINANCE:

Open Hearing: President DeRuntz opened to public comments.

Public Comment: None

Close Hearing: President DeRuntz closed the hearing.

Public Comment: None

Approval of Minutes: President DeRuntz made a motion to approve the March 18, 2015, meeting minutes as submitted. Trustee Wattleworth seconded the motion. A voice was taken. All in favor, motion carried 3/0.

REPORTS

President's Report: President DeRuntz stated that the last two months were busy.

President DeRuntz presented information from Illinois Association of Fire Protection Districts of which we are a member. They will have their annual conference June 25-27 in Peoria. If anyone would like to attend, they are welcome to. President DeRuntz has all of the information.

President DeRuntz has the newsletter from VFIS, an insurer that provides us with our insurance, and does a very good job. Information available for professional training and continuing education.

President DeRuntz has another newsletter *Fire Guard*, from Northern Illinois Alliance of Fire Protection District (NIAFPD). President DeRuntz is a director on NIAFPD. NIAFPD is trying to keep its costs down so it is not sending copies of the newsletter out to all of the members but only to the fire departments and distributing to those at the meeting.

President DeRuntz stated that there are a lot of newer members that are asking a lot of difficult questions on how the money for our District is being spent and about the budget. Trying to keep people accountable and trying not to single anyone out. It's a good thing and we are keeping costs down for the good of the whole organization.

President DeRuntz presented *Legal Insights*, a magazine, from Karl Ottosen and his organization. It is very good.

President DeRuntz presented a letter from the Lake County State's Attorney Michael Nerheim about receiving our tax rate objections. They are still reviewing our objections for our corporate taxes from 2013. Even though we meet every other month, it doesn't mean we don't have as much work as we did meeting every month. We have more work than 7 years ago and trying to condense it into half as many meetings and pick up slack in between meetings. President DeRuntz gave the letter to Trustee Klauber.

President DeRuntz also received a letter from Lake County's Board Chairman Aaron Lawlor for appointed officials and boards and commissions for money being spent. They would like paperwork for all of our budgets, reserved policies, annual audit, organizational charts and all money spending. Trustee Wattleworth will put all of the items together to submit to the Lake County Board.

President DeRuntz shared an article from the Chicago Tribune for suburbs, "Schools lose millions from investment fraud". We had talked about this in the past. Illinois Metropolitan Investment Fund was hit financially and all the districts associated with them took a hit as well. President DeRuntz said he spoke with Courtney Rios, our representative from PMA, said we are not associated with this organization. We are being very careful how and with whom we invest our funds. We only have 2 accounts, Illinois fund and PMA.

President DeRuntz received an invoice from SNI companies for \$160. He wasn't able to get an answer from SNI to what this is for. They said that it was their mistake. He followed through to find out it wasn't a valid invoice and to watch where our money is going.

President DeRuntz talked about certificates of liability insurance with VFIS. Trustee Wattleworth will send a pdf to Brian O'Connor, our attorney, with our information to be filed.

President DeRuntz thanked Fire Chief Friedl for the tax rates and extensions for Lake County fire districts for the year. He compared it with other districts. We lost \$1654 from our revenue stream. This was from the annexation with Cardinal Health Site. Keep the loss in mind for our next renegotiation. President DeRuntz mentioned he resorted to increasing the tax per capita. Our reserve for county is \$144 per capita. We are in the top third for affordable costs. Other districts charge more.

Chief Friedl sent us a letter for sponsorship for Fire Pup organization. This program helps us serve our community and the children in the community.

Lake County collector's office David Stolman will give us an extension and will forward to Trustee Klauber and Courtney Ruiz at PMA about the \$87,711 for ACH transfer.

President DeRuntz was contacted by the Office of Lt. Governor Evelyn Sanguinetti about the consolidation of the municipal bodies. A lot of govern bodies are consolidating as well as school district as a statewide mandate. Jim Sinclair's articles describe well how we're going to deal with it. He encourages to show how value is added in communities with a Fire Protection District that establish and maintain competency. Looking at the bigger picture. Serving the district by getting extra training and continuing professional development. FEMA offers free training, and not just going to a meeting, but to help support.

President DeRuntz presented the Fire Chief monthly report. School safety meeting and school safety plans. These plans can help prevent, respond and give plans for school crisis. Asking for board approval, President DeRuntz would like to go to NAS school safety in New Orleans in February and will report back to the board. We have a budget for conferences.

President DeRuntz is a member of State's Attorney Op08 Initiative that meets once a month for fire chiefs and community members from Lake County. Lock Zone, Op08 antidote, kits personnel go through training for Op08 overdoses. 14 people were saved in Lake County and a heroin epidemic is on the rise. We need to let seniors know how to dispose of their prescription medications properly since it is being stolen and sold on the streets. State's Attorney Mike Nerheim is bringing attention to it and helping people learn how to respond and deal with the epidemic.

Treasurer's Report: Trustee Klauber distributed and presented the Treasurer's report.

Trustee Klauber reported that we are down to 2 accounts. We did pay quarterly balance to Village Gurnee end of April. We did receive interest that came through from CDs.

President DeRuntz made motion to approve the treasurer's report as presented. Trustee Klauber seconded. A roll call vote was taken.

AYES: DeRuntz, Klauber, and Wattleworth NAYS: none Motion Carried 3/0

Trustee Klauber presented the expenses. Village of Gurnee payment from ACH will be paid from Illinois account. We will reimburse the village for the fire equipment.

President DeRuntz made a motion to approve expenditures as presented. Trustee Wattleworth seconded the motion. A roll call vote was taken.

AYES: DeRuntz, Klauber, and Wattleworth NAYS: none Motion Carried 3/0

President DeRuntz mentioned that 2 years ago to talk about expense very carefully planned for purchasing a new ambulance, power lift system and cot. Chief Freidl said there will be a team going to inspect the equipment. Ribbon cutting ceremony should be in July and everyone is invited. President DeRuntz stated that the 2 pieces of equipment, the ambulance and ladder fire truck, are purchases made once every 17 years. First is the ambulance this year and next year will be the ladder fire truck. With the annexation and watching funds balances, we are being very fiscally prudent.

President DeRuntz made a motion to approve proposed expenditures as presented. Trustee Wattleworth seconded the motion. A roll call vote was taken.

AYES: DeRuntz, Klauber, and Wattleworth NAYS: none Motion Carried 3/0

Secretary's Report:

Trustee Wattleworth stated that the website is updated. The yearly meeting dates and agenda are posted both on the website and the bulletin board. Mr. O'Connor suggested to post at both stations and email the agenda and minutes.

Trustee Wattleworth reported that our main certificate expires next month. He also suggested to post blood drives on the website for Gurnee and other locations like Grayslake.

President DeRuntz made motion to approve the treasurer's report as presented. Trustee Klauber seconded. A roll call vote was taken.

AYES: DeRuntz, Klauber, and Wattleworth NAYS: none Motion Carried 3/0

Fire Chief's Report:

Fire Chief Friedl reported that on Saturday, May 16th, the Lake County Fire Chiefs Education Team held their Fire Expo at Gurnee Mills. The event went very well. There was a great crowd and had opportunity to have IDOT and the state police working with safety of child seats, seat belts, and roll over devices. They used the Tollway information boards to advertise the fire expo. They also brought signs by the exits at Gurnee Mills for more advertising.

Fire Chief Friedl met with State's Attorney with our assistant EMS medical coordinator John McNeal who did a great job to explain training with the things we use and our programs with an overview of our paramedics. We have been doing things 2-3 years ahead of others in Lake County. All 4 units will be equipped with new power cots.

Fire Chief Friedl mentioned there has been an owner of a building there have been issues with burning garbage with heavy black smoke. State's Attorney suggested to get in touch with an inspector from the health department that has EPA authorities. The owner has been able to clean up and hope the situation is resolved.

President DeRuntz stated that we should not take for granted the elite EMF services that we offer. We should be very proud of what we have as far as equipment and personnel because of the community.

President DeRuntz mentioned a light bulb the Grayslake Fire Department offers to the elderly for emergencies. The light bulb would flash if turned on quickly to signal for help. He was wondering if our department would offer it. Fire Chief Friedl said he will see if we have a need and will look into it. If there is a need, we will gladly provide them to the community. Katie is working on getting information out to the public for seniors in the community and for caregivers as well.

Attorney's Report:

Mr. O'Connor presented a copy of the report to President DeRuntz that he sent to Lake County.

Mr. O'Connor received an email from President DeRuntz and Fire Chief Friedl about who enforces the fire code. Fire Marshall questioned who enforces the code in the district. Mr. O'Connor stated the District's Ordinance states the District follows the village's code including its enforcement procedures.

Mr. O'Connor received an email about a correction in the township about a Gurnee truck stop that was disconnected in 2014. It is located on Rt. 41 and is part of our District: there was no need for the District to respond.

OLD BUSINESS

Ambulance Billing Complaint: None

Discussion of Annexation: None

NEW BUSINESS

Review and Approve FY2015-2016 Budget & Appropriations Ordinance:

Mr. O'Connor had copies about the changes to the draft, page 2 under the revenue, amended property taxes received. \$50,800 is the amount we anticipate to receive from corporate for pay down on annexation. Administrative expenses added public awareness programs for \$2500 for the FirePup program.

Trustee Klauber made motion to approve the budget ordinance for FY2015-2016 as presented. President DeRuntz seconded. A roll call vote was taken.

AYES: DeRuntz, Klauber, and Wattleworth NAYS: none Motion Carried 3/0

Resolution Approving Prevailing Wage FY 2015-2016:

Mr. O'Connor discussed the possibility that the district would not likely get involved in prevailing wage as applies to construction or repair of real property (buildings). It's possible the District may have to do that in the future. This is an ordinance to adopt the prevailing wage.

President DeRuntz made motion to approve the resolution to approve the resolution of the prevailing wage of FY 2015-2016 as presented. Trustee Klauber seconded. A roll call vote was taken.

AYES: DeRuntz, Klauber, and Wattleworth NAYS: none Motion Carried 3/0

Support of Annual Gurnee Fire Dept. NFSC FirePup Fire Safety Education Program:

Mr. O'Connor had a letter from Fire Chief about asking the district for support for public education program for children, \$5,000 which is in the budget - \$2500 from corporate and \$2500 from grants.

Trustee Klauber made motion to approve the payment for the NFSC in the amount of \$5000. Trustee Wattleworth seconded. A roll call vote was taken.

AYES: DeRuntz, Klauber, and Wattleworth NAYS: none Motion Carried 3/0

Closed Session: None

Next Meeting:

Mr. O'Connor said to strike the election of officers.

President DeRuntz wants to add to the agenda update from Trustee Klauber on the audit for September.

The next meeting of the Warren-Waukegan Fire Protection District is scheduled for July 15, 2015.

Adjournment: Having no further business to come before the Board, Trustee Klauber made the motion to adjourn at 8:30 p.m. President DeRuntz seconded the motion.

AYES: DeRuntz, Klauber, and Wattleworth NAYS: none Motion Carried 3/0



Brian Wattleworth
Secretary. Board of Trustees
Warren-Waukegan Fire Protection District

7/15/15
Date minutes approved